

TENANT'S RENTAL APPLICATION

**Applicant 1**

Name (last, first, middle) \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_ State \_\_\_\_\_  
Date of Birth \_\_\_\_\_ State/Country of Birth \_\_\_\_\_  
Current address (street, city, state, zip) \_\_\_\_\_  
Current address:  Own  Rent Amount of rent or mortgage \$ \_\_\_\_\_  
Move-in date \_\_\_\_\_ Anticipated move-out date \_\_\_\_\_  
Name of landlord/manager or mortgage company \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Previous address (street, city, state, zip) \_\_\_\_\_  
Previous address:  Own  Rent Amount of rent or mortgage \$ \_\_\_\_\_  
Move-in date \_\_\_\_\_ Move-out date \_\_\_\_\_  
Name of landlord/manager or mortgage company \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Have you ever been evicted?  No  Yes Why are you vacating current residence? \_\_\_\_\_  
Have you ever been convicted of a felony?  No  Yes If yes, when? \_\_\_\_\_ For what? \_\_\_\_\_  
Current employer \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Address (street, city, state, zip) \_\_\_\_\_  
Supervisor \_\_\_\_\_ Date employed \_\_\_\_\_  
Gross monthly income \$ \_\_\_\_\_ Job title \_\_\_\_\_  
Other current income (sources, amount, frequency) \_\_\_\_\_  
Previous employer \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Address (street, city, state, zip) \_\_\_\_\_  
Supervisor \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Gross monthly income \$ \_\_\_\_\_ Job Title \_\_\_\_\_  
Name of bank and branch \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Account No:  Checking \_\_\_\_\_  Savings \_\_\_\_\_

**Applicant 2**

Name (last, first, middle) \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_ State \_\_\_\_\_  
Date of Birth \_\_\_\_\_ State/Country of Birth \_\_\_\_\_  
Current address (street, city, state, zip) \_\_\_\_\_  
Current address:  Own  Rent Amount of rent or mortgage \$ \_\_\_\_\_  
Move-in date \_\_\_\_\_ Anticipated move-out date \_\_\_\_\_  
Name of landlord/manager or mortgage company \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Previous address (street, city, state, zip) \_\_\_\_\_  
Previous address:  Own  Rent Amount of rent or mortgage \$ \_\_\_\_\_  
Move-in date \_\_\_\_\_ Move-out date \_\_\_\_\_  
Name of landlord/manager or mortgage company \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Have you ever been evicted?  No  Yes Why are you vacating current residence? \_\_\_\_\_  
Have you ever been convicted of a felony?  No  Yes If yes, when? \_\_\_\_\_ For what? \_\_\_\_\_  
Current employer \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Address (street, city, state, zip) \_\_\_\_\_  
Supervisor \_\_\_\_\_ Date employed \_\_\_\_\_  
Gross monthly income \$ \_\_\_\_\_ Job title \_\_\_\_\_  
Other current income (sources, amount, frequency) \_\_\_\_\_  
Previous employer \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Address (street, city, state, zip) \_\_\_\_\_  
Supervisor \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_  
Gross monthly income \$ \_\_\_\_\_ Job title \_\_\_\_\_  
Name of bank and branch \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_  
Account No:  Checking \_\_\_\_\_  Savings \_\_\_\_\_

**Names of all other occupants** – Include Social Security Number for applicants over the age of 18. **Total number of occupants** \_\_\_\_\_

Name (last, first, middle) \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Name (last, first, middle) \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Name (last, first, middle) \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Name (last, first, middle) \_\_\_\_\_ Social Security No. \_\_\_\_\_

**Motor Vehicle Information**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_  
Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_  
Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_

**Recreational Vehicle, Mobile Home, Manufactured Dwelling or Floating Home Information**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License No. \_\_\_\_\_ State \_\_\_\_\_  
ID No. \_\_\_\_\_ Current market value \$ \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_  
Slide or add-on  Right  Left  
Legal owner \_\_\_\_\_  
Lienholder name \_\_\_\_\_  
Lienholder address (street, city, state, zip) \_\_\_\_\_  
Balance owed \$ \_\_\_\_\_ Loan No. \_\_\_\_\_

**Miscellaneous Information**

Requested move-in date \_\_\_\_\_ Does any occupant have renter's insurance?  No  Yes  
Does any occupant have a pet?  No  Yes If yes, type(s) \_\_\_\_\_  
If yes, pet insurance?  No  Yes Does any occupant intend to use a musical instrument?  No  Yes  
Does any occupant have a waterbed?  No  Yes If yes, waterbed insurance?  No  Yes  
Storage needs \_\_\_\_\_  
Emergency contact \_\_\_\_\_ Telephone (\_\_\_\_\_) \_\_\_\_\_

**Premises Information**

Landlord name \_\_\_\_\_  
Telephone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_  
Landlord address (street, city, state, zip) \_\_\_\_\_  
Owner name (if different) \_\_\_\_\_  
Address of premises (street, city, state, zip) \_\_\_\_\_  
No. of bedrooms \_\_\_\_\_ Level \_\_\_\_\_ Unit/Space No. \_\_\_\_\_ Effective date \_\_\_\_\_  
Monthly rental \$ \_\_\_\_\_ Make check(s) payable to \_\_\_\_\_  
Prorate \_\_\_\_\_ days (to the \_\_\_\_\_) at  
\$ \_\_\_\_\_ per day  
\$ \_\_\_\_\_ Nonrefundable Cleaning Fee \$ \_\_\_\_\_  
First Month's Rent \$ \_\_\_\_\_ Other \$ \_\_\_\_\_  
Screening Charge (landlord must comply with ORS 90.295(3)) \$ \_\_\_\_\_ Total Fees, Charges and Deposits \$ \_\_\_\_\_  
Pet Fees and Deposits \$ \_\_\_\_\_ LESS Amount Received Herewith \$ (\_\_\_\_\_)  
Key Deposit (\_\_\_\_\_ keys) \$ \_\_\_\_\_ Balance Due and Payable Prior to Move-in \$ \_\_\_\_\_  
Security Deposit \$ \_\_\_\_\_

**Applicant's Statement and Landlord's Receipt**

No person or pet not listed above will reside on the premises. No motor vehicles, trailers or boats not listed above will occupy off-street parking space or be on the premises without the written approval of landlord.

In the event this application is not approved, all of the money paid with this application will be refunded, except that some or all of the screening charge may be retained by landlord, as the law allows.

All rents and other charges will be paid when due. None of the above deposited monies, unless so stated, will be refunded if this application is accepted. I/We acknowledge inspection of the premises and accept its condition as is, subject only to landlord's legal obligation to maintain the premises in a habitable condition. I/We have received a copy of this application.

If this application is accepted, the failure of applicant to pay *Balance Due and Payable Prior to Move-in* and to occupy premises on the above effective date shall terminate all rights of applicant hereunder. The *Amount Received Herewith* shall then be retained by the undersigned landlord as liquidated damages, **not** as a nonrefundable fee to secure execution of this application, but to compensate landlord for the time and effort expended and revenue lost due to applicant's failure to take occupancy.

I/We certify that the information provided is true and correct, and hereby give permission to landlord to obtain and/or verify any information contained in or referred to by this form, including, but not limited to, account balances, rental, credit and criminal histories, and employment statuses.

DATED \_\_\_\_\_ APPLICANT 1

DATED \_\_\_\_\_ APPLICANT 2

Landlord hereby acknowledges receipt of \$ \_\_\_\_\_ as consideration to be applied to the fees, charges and deposits listed above.

DATED \_\_\_\_\_ LANDLORD

Residence verified on \_\_\_\_\_ by \_\_\_\_\_ Spoke with \_\_\_\_\_  
Employment verified on \_\_\_\_\_ by \_\_\_\_\_ Spoke with \_\_\_\_\_  
Credit references verified on \_\_\_\_\_ by \_\_\_\_\_ Spoke with \_\_\_\_\_  
Comments \_\_\_\_\_

Accepted on \_\_\_\_\_ by \_\_\_\_\_